

REGISTRATION INSTRUCTIONS

I'M REGISTERING FOR A KID

CHOOSE ONE

I'M REGISTERING FOR AN ADULT TEAM LEADER

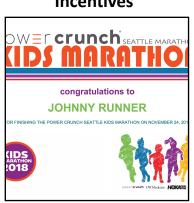
1-REGISTER



Access to program materials



Finisher Certificate & Incentives



Participant Shirt



Race-Day Activities & Refreshments



Finisher Medal



One Accompanying Adult



REGISTER

\$25 =

CONFIRM YOUR REGISTRATION

JOIN A TEAM

NEXT

2-REGISTER



WAYS TO REGISTER & PAY	Cash	Check	Credit Card
Online Registration: Involves a \$2.69 service fee.			V
Mail-In Paper Registration: <u>Download a copy</u> to complete and mail to: Seattle Marathon Association, PO Box 31849, Seattle, WA 98103		V	V
Email scanned paper registration: <u>Download a copy</u> to complete and return to <u>info@seattlemarathon.org</u> or fax to 425-671-0135			√
Complete paper registration at a running store partner: See www.seattlemarathon.org/running-stores for a list of local running store partners with registration drops.		√	V
Register in-person with Seattle Marathon Association at an event: Follow @seattlemarathon on <u>Facebook</u> & <u>Instagram</u> to find out which local events we'll be at.	√	V	√

REGISTER

CONFIRM YOUR REGISTRATION

JOIN A TEAM



NEXT



After your registration is processed, you will receive a confirmation email. Hold onto it for your reference.

If you aren't sure if you registered or didn't receive a confirmation email, go to: https://admin.chronotrack.com/user/account/confirm-reg?la=05358a36497eb4318ab48409a6ce0aa4aafa2c55

Enter your First, Last and Email address that you used when you registered.

Confirm Registration for 2019 Seattle Seattle, WA Nov 30, 2019	Kids Marathon	
First Name		
Last Name		
Email		
Confirm Registration		

REGISTER

CONFIRM YOUR REGISTRATION

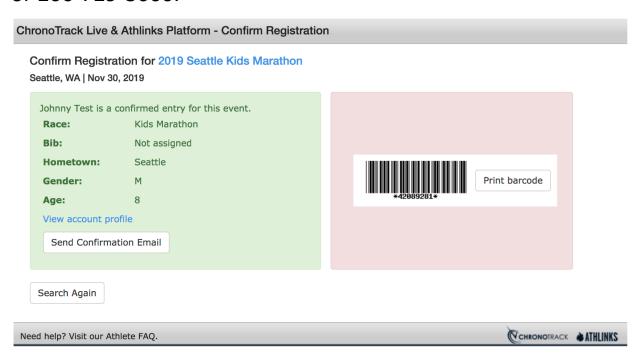
JOIN A TEAM







If you are registered, you will see this page that will allow you to re-send a confirmation email. If you believe you are registered, but aren't listed or need to change information on your registration, please contact info@seattlemarathon.org or 206-729-3660.



REGISTER

CONFIRM YOUR REGISTRATION

JOIN A TEAM



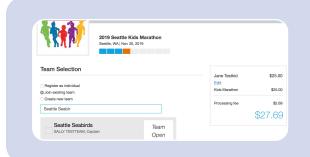


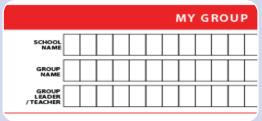


1-JOIN A TEAM



You don't have to join a team, but if you want to, here's how and when to do it.







When you register online

- Select JOIN A TEAM
- Type the name of your team in the field and select it

When you register by paper

 Fill in the group information in the red box on the registration form

After you register

 Email info@seattlemarathon.org and let us know which team you would like to be added to.

REGISTER

CONFIRM YOUR REGISTRATION

JOIN A TEAM





2-JOIN A TEAM



If you can't find your team:

- Check with your Adult Team Leader to verify the team name. Remember you can be added a team after you register.
- Contact <u>info@seattlemarathon.org</u> if you have any questions.
- Talk with an adult at your school or organization to create a team for your group!



REGISTER

IOIN A TFAM



That's it for kids!

Questions/comments: info@seattlemarathon.org or 206-729-3660





- To create a team, you must register for the Kids Marathon as an Adult Team Leader.
- Adult Team Leaders will not be charged to register.

TO START

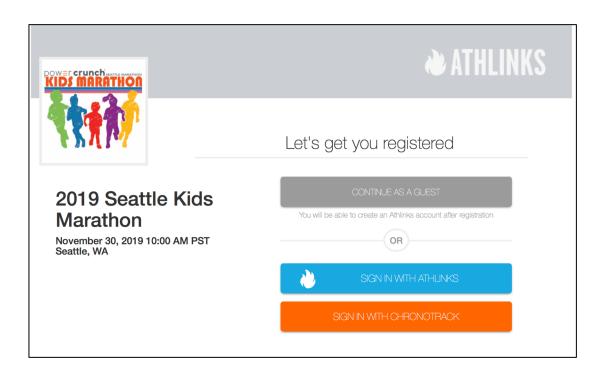
Go to: https://register.chronotrack.com/r/46285 or follow the links from the www.seattlemarathon.org/kids-marathon page.

CREATE A TEAM

CONFIRM YOUR REGISTRATION







You must have an Athlinks account to manage a team.

If you have an Athlinks account SIGN IN WITH ATHLINKS and continue to the registration. If you don't, just CONTINUE AS A GUEST and you can create an account after you register.

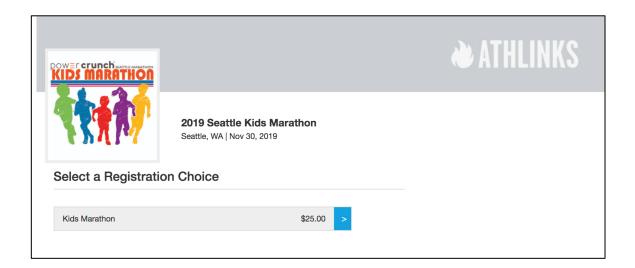
CREATE A TEAM

CONFIRM YOUR REGISTRATION









Select KIDS MARATHON to continue.

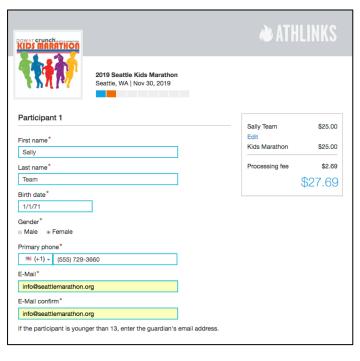
CREATE A TEAM

CONFIRM YOUR REGISTRATION











Complete your basic information and hit NEXT.

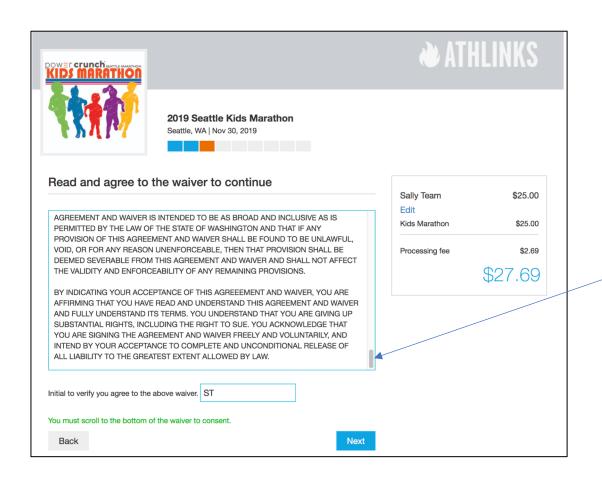
CREATE A TEAM

CONFIRM YOUR REGISTRATION









Read the WAIVER, initial in the box and hit NEXT.

Note: You must scroll to the bottom of the waiver in order to continue.

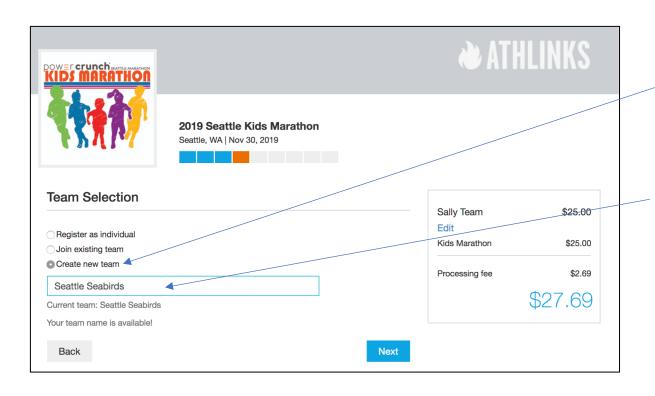
CREATE A TEAM

CONFIRM YOUR REGISTRATION









On the TEAM SELECTION page, select CREATE NEW TEAM.

Type your team name into the box to see if it is available. Then hit NEXT.

Note: This is the name your kids will need to search for when they join your team.

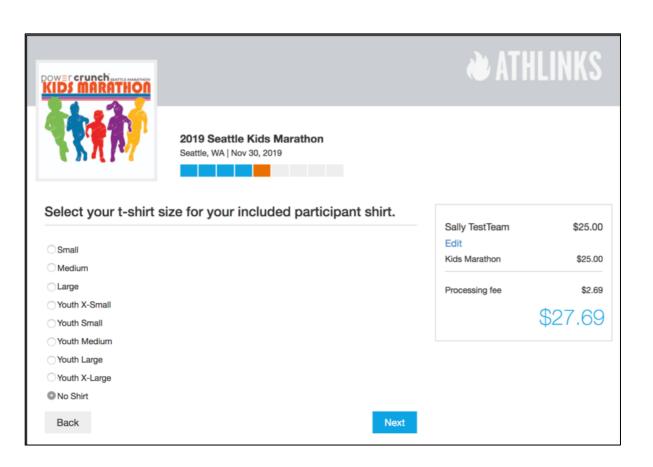
CREATE A TEAM

CONFIRM YOUR REGISTRATION









Select NO SHIRT. Then hit NEXT.

CREATE A TEAM

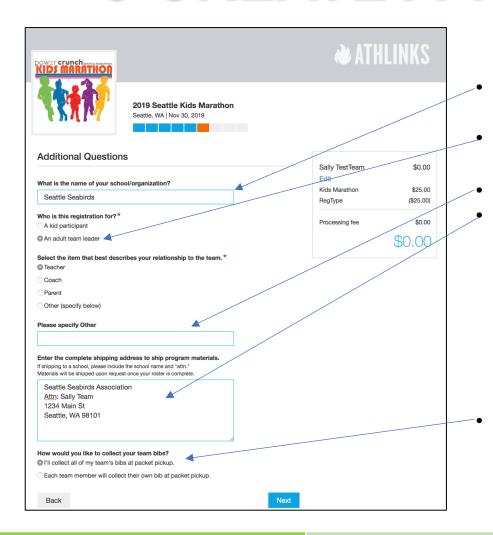
CONFIRM YOUR REGISTRATION











- On the ADDITIONAL QUESTIONS page, enter the name of your school/organization.
- After you select ADULT TEAM LEADER, your registration fee will change to \$0.
- Indicate your RELATIONSHIP TO THE TEAM.
- Enter the complete SHIPPING ADDRESS for the program materials. If you do not know where you want the materials shipped right now, you can leave it blank. After your roster is full, you will need to contact the Seattle Marathon Association to let them know it is time to ship your materials. At that time, you can verify your address if you didn't already.
- Indicate if you would like to collect all of the race bibs for your team or have each team member pick up their own at packet pickup.

CREATE A TEAM

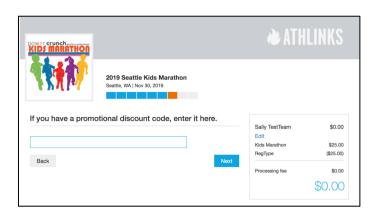
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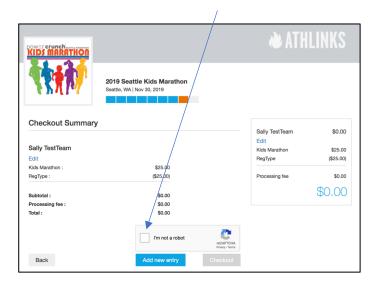




On the PROMOTION DISCOUNT page, hit NEXT to continue.



On the CHECKOUT SUMMARY page, check the I'M NOT A ROBOT box and CHECKOUT.



CREATE A TEAM

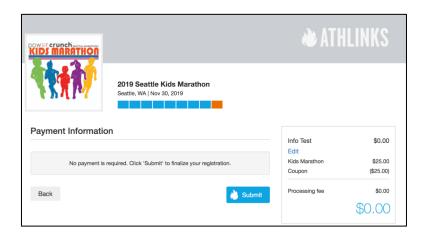
CONFIRM YOUR REGISTRATION





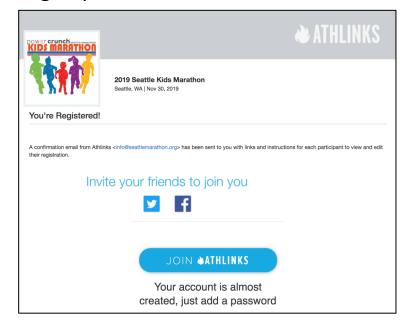


On the PAYMENT INFORMATION page, hit SUBMIT to finalize your registration.



Reminder: In order to manage your team, you must have an Athlinks account.

On the CONFIRMATION PAGE, if you registered as a guest, click JOIN ATHLINKS. Follow the directions to sign up for an Athlinks account.



CREATE A TEAM

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Enter your First, Last and Email address that you used when you registered.

chronoTrack Live & Athlinks Platform - Confirm Registration Confirm Registration for 2019 Seattle Kids Marathon Seattle, WA Nov 30, 2019	
First Name	
Last Name	
Email	
Confirm Registration	
ed help? Visit our Athlete FAQ.	CHRONOTRACK & ATHLINKS

CREATE A TEAM

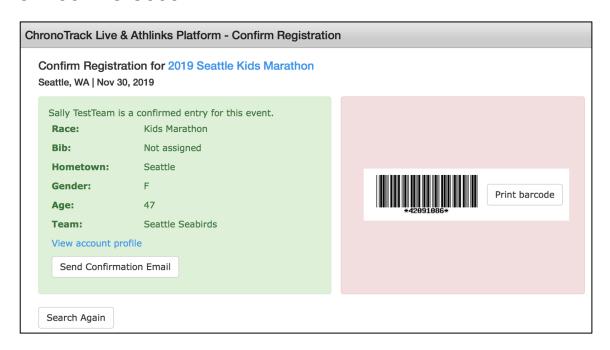
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CREATE A TEAM

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You can also use the same link and process to check if specific students have already registered that are not appearing on your team roster.

You will need their FIRST NAME, LAST NAME and EMAIL ADDRESS.



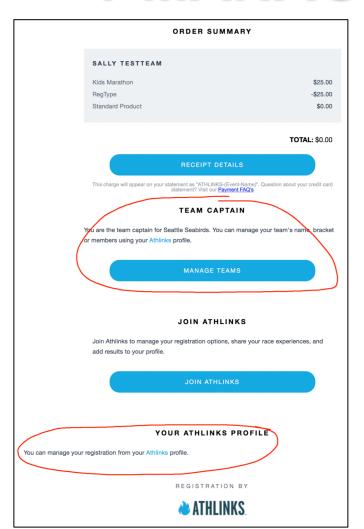
CREATE A TEAM

CONFIRM YOUR REGISTRATION









To manage your team, access your Athlinks event profile through one of the links provided in your confirmation email.

CREATE A TEAM

CONFIRM YOUR REGISTRATION







You will see your Team Leader registration as shown below under UPCOMING EVENTS.

Click on MANAGE TEAM



CREATE A TEAM

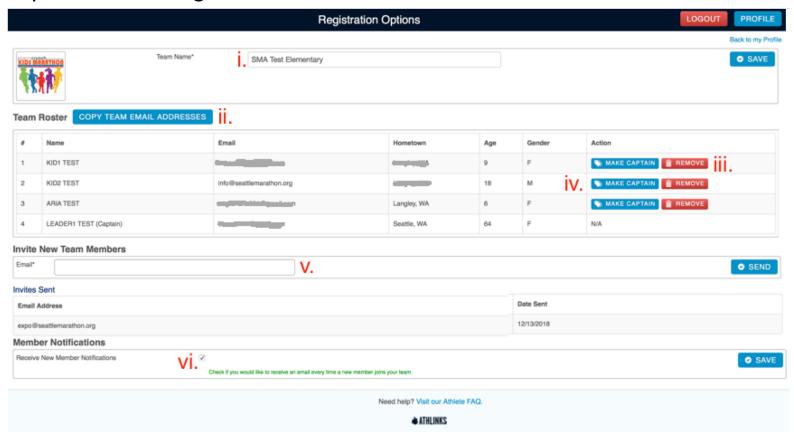
CONFIRM YOUR REGISTRATION







Here's your Team Management Dashboard



CREATE A TEAM

CONFIRM YOUR REGISTRATION







Registration Options					i. You may change your
Team	Roster COPY TEAM E	Team Name* SMA Test Elementary MAIL ADDRESSES	team name here, but please remember to communicate this change to your potential team		
	Name	Email	Hometo	own Age	Gender Action
1	KID1 TEST		-	9	members because they
2	KID2 TEST	info@seattletharathon.org		18	will be searching to join
3	ARIA TEST LEADER1 TEST (Captain)	ii. You can may choos	e to	WA 6	your team by team name.
Invite New Team Members COPY TEAM EMAIL					
Email*		ADDRESSES. Clicking t	his		• SEND
Invites Sent Email Address button will generate an		n		Date Sent	
			311		12/13/2018
on-screen list of just					
Receive New Member Notifications emails that you can select,			⊘ SAVE		
	copy and paste into a				
team email.		Visit our Athlete FAQ.			

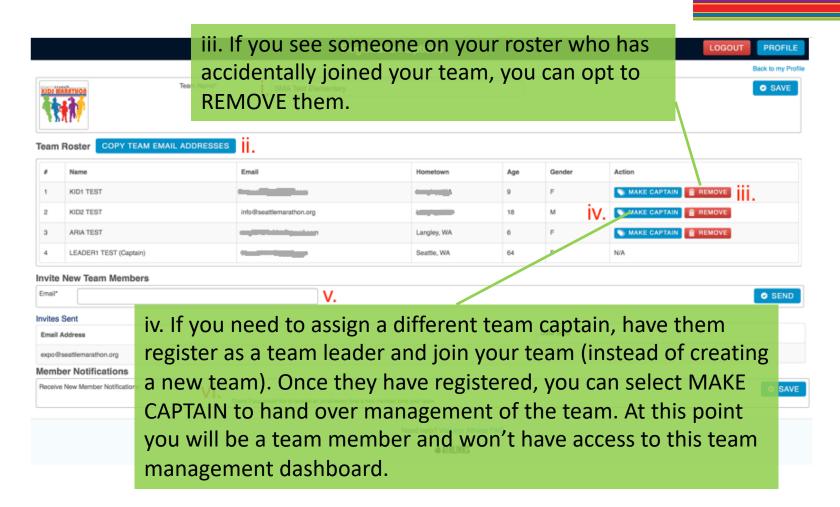
CREATE A TEAM

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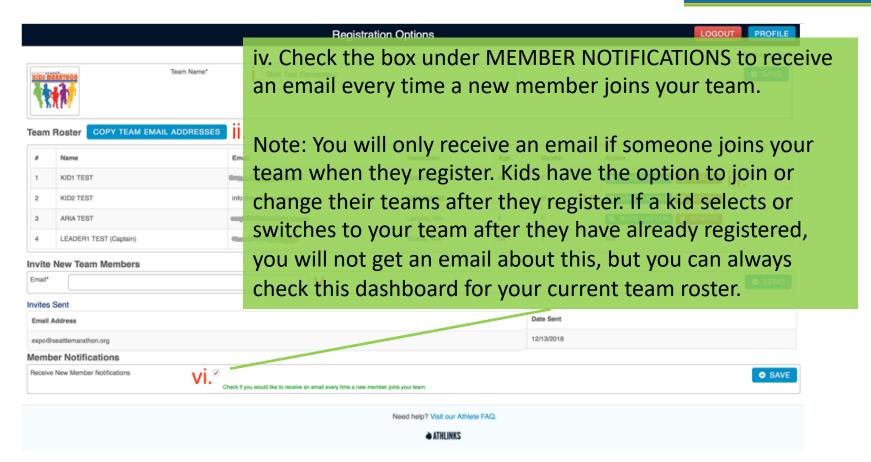
CREATE A TEAM

CONFIRM YOUR REGISTRATION









CREATE A TEAM

CONFIRM YOUR REGISTRATION







NEXT STEPS

- 1. Download the printable program materials here: http://www.seattlemarathon.org/kids-marathon/
- 2. Contact <u>info@seattlemarathon.org</u> when your roster is complete and you are ready for the program materials and incentives to be shipped.
- 3. Share your team's progress by tagging @seattlekidsmarathon on Facebook and Instagram



CREATE A TEAM

CONFIRM YOUR REGISTRATION